

Mehr Chand Mahajan DAV College for Women
Sector 36-A, Chandigarh

Sealed Tenders are invited for the supply of Kabaddi Mats as per the tender form :

Sr.No	Detail of items	Earnest money	Last date of submission of technical bid online	Last date of submission of Financial bid online	Date of opening Of technical Bid	Date of Display of Sample	Date of opening of Final Bid
1.	As per Tender form	10000/-	26-10-2017 Upto 12noon	26-10-2017 Upto 12noon	27-10-2017 Time:1pm	28-10-2017 Time:- 11 am	28-10-2017 After the display of Sample and selection of Sample

PRINCIPAL

TENDER NOTICE FOR THE PURCHASE OF SPORTS EQUIPMENT

1. Tenders are invited on behalf of Mehr Chand Mahajan DAV College for Women, Sector 36 Chandigarh, from manufacturer/Distributor authorized Suppliers.

- | | | |
|-----|----------------------------------------|-------------------------------------------------------------------------------|
| (a) | Bids/queries to be addressed to | Principal, MCM DAV College for Women Sector 36 Chandigarh |
| (b) | Name/designation of the contact person | Dr. Anju Lata
Assistant Professor and Head,
Dept. of Physical Education |
| (d) | Telephone number of the contact person | +919779012010 |
| (e) | Email Id of contact personnel | principal_mcmdavcollege@yahoo.com
mcmrusachd@gmail.com |

2. This Tender is divided into three parts as follows:-

- (a) Part I. Contains General Information and Instructions for the Bidders about the Tender such as the time, place of submission and opening of Bids, validity period of bids, etc.,etc.
- (b) Part II. Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.
- (c) Part III. Contains Standard Conditions of Tender, which will form part of the contract with successful Bidder.

3. This Tender is being issued with no financial commitment and the buyer reserves the right to change or modify any part thereof at any stage. Buyer also reserves the right to withdraw the tender, if it becomes necessary at any stage.

(Principal)

PART - I

GENERAL INFORMATION

1. **Last date and time for submitting the Bids:** Technical Bid should be submitted by **26th October 2017 till 12noon .**
2. **Time and date for opening of Tender: 27th October 2017 at 1pm**

If due to any exigency, the due date i.e. date/month/year and time for opening of the Bids is declared a holiday, the Bids will be opened on the next working day at the same time or on other day/time, as intimated by the Buyer.
3. **Time and Date of Display of Items: 28 October, time 11am**

Venue: Gymnasium Hall of the college
4. The Bidders may depute their representatives, duly authorized in writing, to attend the opening technical and financial of Bids on the due date and time. This event will not be postponed due to non presence of any representative.
5. **Two-Bids System:** The Technical Bid and financial bid would be opened on the time and date mentioned above. Financial Bid of only those firms will be opened whose Technical Bids are found complete/suitable after Technical Evaluation done by the buyer and whose samples are selected in the display.
6. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo / letter pad inter alia furnishing details like TIN number, GST number, and complete postal and email address of their office.
7. **Clarification regarding contents of the Tender:** A prospective bidder who require clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarifications sought not later than 14(fourteen) days prior to the date of opening of the Bids. Copies of the query and clarification by the Buyer will be sent to prospective bidders who have received the bidding documents.
8. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.
9. **Rejection of Bids:** Canvassing by the bidder in any form, unsolicited letter and Tender correction may invoke summary rejection with forfeiture of EMD. Conditional Tenders will be rejected. The undersigned also reserves the right to postponed / withhold / cancel the tender process without giving any reasons.

10. **Earnest Money deposit:** Bidders are required to submit Earnest Money Deposit (EMD) for amount of Rs.10000/- along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft/Fixed Deposit Receipt. EMD will be payable in the name of Principal, MCM DAV College for Women, Chandigarh. The bid security of the successful bidder would be returned without any interest whatsoever, after the receipt of Performance Security.

PART – II ESSENTIAL DETAILS OF ITEMS REQUIRED

1. **Schedule of Requirements** :- List of items required is attached.
2. **Technical Details** :- Technical specification and technical details with technical parameters, as applicable to be attached with technical bid as per the format given and documents as given in clause in Part III of Tender.
3. **Technical Compliance** :- Bidders are required to furnish clause by clause compliance of specifications bringing out clearly the deviations from specifications, if any. The bidders are advised to submit the compliance statement as per the format attached at Appendix alongwith technical bid.
4. **Delivery Period** :- Delivery period for supply of items would be 7 days (Seven days) from the issue of Purchase Order.
5. A copy of order secured from Government agencies/reputed organization in the recent past along with the commercial bids of the vendors to be forwarded, if any.
6. Affidavit to be submitted as per the format given.
7. Financial Bid :- Proforma of financial bid to be submitted by the bidder as per the format given.

Part – III STANDARD CONDITIONS OF TENDER.

1. Only manufacturers/distributors/suppliers of General Sports Equipment are eligible to participate in the bid.
2. Documents once submitted will be considered as final. Any deficiency in the documents shall render the tender liable for rejection.
3. An affidavit as per specimen enclosed should accompany the bid. The Bidder who has been Black Listed or Debarred his/her bid /supply order have ever been cancelled or any legal proceedings have ever been initiated/pending or any penalty has ever been levied on account of delay or non completion of supply order by any State/ UT/ Central Govt., his/her bid will be out-rightly rejected.

4. For general information; guidance and reference, the Bid document can also be viewed and downloaded from the College website.
5. Bids will be opened in two parts/stages. Firstly, Technical bid will be opened. If documents therein are as per the terms and conditions of request for proposal then only the Bidders will qualify for participating in the display of items. Thereafter the display of the samples will be inspected by the purchase-cum-technical committee and the financial bid will be opened only for the firm who qualify the above said criteria and whose sample is approved by the purchase-cum-technical committee. Any discrepancy in the documents will lead to rejection of the tender
6. Earnest money deposit (EMD): Expression of interest should be accompanied with earnest money of Rs.10000/- the quoted amount to be paid in the shape of DEMAND DRAFT, FDR, from any scheduled Bank in favour of Principal, MCM DAV College for Women Chandigarh .

The EMD of unsuccessful bidders will be refunded immediately after finalization of the bid. No interest will be payable on EMD. The EMD will be forfeited, if the bidder withdraws his/her Expression of Interest after submission of the bid. No Expression of Interest without EMD shall be considered.

7. Required check list in Technical Bid is as following:-

- (I) EMD
- (II) Black Listed or Debarred affidavit.
- (III) Check List

Check List

1.	Name of the firm/Organization & Address and Telephone/Mobile/Fax no.(Attach Letter Head of the Firm)	_____
2.	Whether Registration Certificate regarding Manufacturing/Distributors/Supplying of Sports Equipment issued by the competent authority has been attached?	Yes/ No
3.	Whether Not Black Listed affidavit has been attached?	Yes/ No
4.	Whether copy of GST /Sales Tax/VAT Registration Certificate attached?	Yes/ No
5.	Whether Income tax clearance certificate/Income tax return of last year attached ?.	Yes/ No
6.	Whether Attested photocopy of PAN Card, VAT No. & CST.?	Yes/ No
7.	Whether EMD amounting to Rs.10000/- amount attached?.	Yes/ No
8.	Whether Certificate of authorized dealer /Manufacturer or Distributor is attach ?	Yes/ No
9.	All required certificate, EMD & Affidavit etc. may also be sent through registered post /By hand to reach this office before 10.00.a.m. on 26-10-2017.	Yes/ No

8. **Display:** The display of Sports Equipment will be held on **28-10-2017 at 11 a.m.** in the Gymnasium Hall. The bidder/ dealers are advised to bring two samples of each item at the time of display. If the Purchase – cum – Technical - committee approved the sample, One sample will be retained by the undersigned Chandigarh and One sample will be given back to the bidder after getting the signatures of members of the Purchase -cum-Technical Committee so that the material received could be matched with the sample.
9. The Financial Bid of only those bidders will be opened who qualify in the technical bid as well as whose samples are passed by the Purchase -cum-Technical committee.
10. The competent authority reserves the right to accept or reject any sample/bid without assigning any reason.
11. The competent authority reserves the right to get the samples tested supplied by the bidders. In case of any discrepancies, the penalty will be imposed as per terms & conditions of the RFP and the earnest money/security deposit will be forfeited and the supply order will be cancelled.
12. The rates quoted should be F.O.R destination within the Territorial limits of MCM DAV College for Women, including packing, forwarding, postage, taxes/VAT, levies, Octroi, Insurance, Carriage Transportation, loading, unloading, freight etc. with minimum Six months warranty
14. The acceptance of bid will have binding effect on the Bidder and he/she has to supply the ordered items within the stipulated period mentioned in the RFP. Subletting of contracts shall not be allowed under any circumstances.
15. The award of work order, when issued to the successful bidder, constitutes the contract with collateral support from terms & conditions of the RFP as well as formal agreement on non-judicial stamp paper, all of which finally form the contractual obligations to be adhered to/performed by the bidder and the non performance of any of such obligations make the bidder liable for consequential effects i.e. black listing etc.
16. The financial bid shall not contain corrections, erasures or over writing unless attested by the bidder with seal.
17. The successful bidder shall have to execute an agreement with the undersigned on a non-judicial stamp paper of Rs.100/- (Rupees One Hundred only) and supply the material as per the requirement of the Directorate from time to time and in case of failure, the undersigned is at liberty to forfeit the security deposit, cancel the supply order.
19. The purchase cum technical committee of the college will inspect/match the goods supplied by the bidder in response to the purchase order and display. The undersigned

reserves the right to reject the items if same are not matched with the sample which are already approved by the purchase-cum-technical committee at the time of display.

20. The successful bidder should supply the material as per the time schedule fixed by the undersigned from the date of placing the supply orders and in the event of finding the goods in order by the Purchase -cum-technical Committee after inspection, the payment will be released accordingly. The competent authority reserves the right to increase or decrease the quantity of the supply order.
21. The timely delivery/dispatch as stipulated in the supply order has to be strictly adhered to by the bidder and in case of any request for extension of time made by the said bidder in writing, the same be considered by the competent authority subject to the payment of penalty as provided in the terms & conditions of the bid.
22. The competent authority reserves the right to impose penalties in the following exigencies:-

In case bidder fails to deliver the supply within stipulated period, **then penalty @ 0.5% per week and not more than 10% of the total value of the supply order on the value of delay portion of supply will be levied.** However, competent authority may relax the penalty clause if it finds the reasons of delay genuine.
23. In case, there is any variation in the specifications/samples approved vis-à-vis the supply received, then that portion of supply will be rejected and the bidder shall be liable to supply the goods as per specification within a period of Three days along with the penalty as imposed by the competent authority.
24. In case of defected supply, the supplier will be informed to lift the said supply within 5 days from the date of issuance of said letter by the competent authority at his own cost. In the event of non lifting of said defective goods within the specified period by the bidder, the competent authority will not be responsible in any manner for the loss or damage if any, caused to the said goods. The competent authority also reserves a right to impose any penalty as deemed fit in case they said goods are not lifted after the expiry of specified period.
25. If the performance in whole/part by the party is prevented/delayed by any one or more of the force major events including but not limited to war, hostilities, civic commotion, acts of public enemy, sabotage, fire, floods and other natural causes, explosion, epidemics or non-availability of government controlled raw material under order/instruction of Central/State Govt. regulations, strikes, lockouts, and agitations, the party shall not be made liable for the loss of damage due to delay or failure to perform during the currency of force majeure event provided that the happening is notified in writing (with documentary proof) within 7 days from the date of occurrence. The work shall be resumed as soon as practicable after the event ceases to exist.
26. The Tender should be submitted before 26-10-2017 at 12 noon and the same will be opened by the undersigned and Purchase-cum- Technical Committee in the **office of Principal, MCM DAV College, Chandigarh.** In the event of the date of receipt or opening of bid being declared a holiday, **the due date of receipt/opening of the bid will be the next working day at the same hours.**
27. The Tender is non-transferable.

28. No price revision will be accepted by the competent authority during the currency of the Purchase Order.

PRINCIPAL
MCM DAV College for Women
Chandigarh

List of Items Required:

Kabbaddi Mats as per the following specifications:

Item	Technical Specification
Kabaddi Mats	Each Mat Size 1Mtr X 1Mtr X 30 mm with interlocking system having grip, Compressive Hardness 1.6 Kgf/cm ³ , Elongation 120%, Tensile Strength 19.8 Kgf/cm ³ , Top layer Non slippery grip & Water Resistant, Material EVA, Density 90-100 Kgf/m ³ , Hardness 45 Degrees and duly approved by AKFI. Total Mat Required are 300-350.

Technical Compliance Statement :

Item	Technical Specification	Estimated Cost	Earnest Money, DD in favor of Principal, MCM DAV College, Chandigarh	Completion period of works	Cost of tender form (Non-Refundable)
Kabaddi Mat	Each Mat Size 1Mtr X 1Mtr X 30 mm with interlocking system having grip, Compressive Hardness 1.6 Kgf/cm ³ , Elongation 120%, Tensile Strength 19.8 Kgf/cm ³ , Top layer Non slippery grip & Water Resistant, Material EVA, Density 90-100 Kgf/m ³ , Hardness 45 Degrees and duly approved by AKFI. Total Mat Required are 300-350.	Rs 3,50,000/- (Including GST)	Rs 10000/-	Within 7 Days	Rs 1000/-

Signature with Seal of the Firm

AFFIDAVIT

(To be furnished on non-judicial stamp paper duly attested by Notary /Oath Commissioner).

I/We M/S _____ are registered as Manufacturer/Distributor/Supplier of _____ as per Sales Tax Registration Certificate No. _____ issue by _____ having registered office at _____

_____ and manufacturing/supply base at _____ do hereby declare and solemnly affirm that

I/We have not been Black Listed nor mine/our Tenders or Supply Orders have ever been cancelled by any State/UT/Central Govt. or any partner or shareholder either directly or indirectly connected with or has any subsisting interest in the business of my/our firm nor any legal proceedings have ever been initiated/pending or any penalty has ever been levied due to delay of non-completion of supply order by any State/UT/Central Govt. or by any authority.

Place _____

DEPONENT

Dated _____

Verification

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Place _____

DEPONENT

Dated _____

FINANCIAL BID PROFORMA

Sr. No.	Equipment 's Detail	Quantity Required	Price including all Taxes (Per Unit)	Gross Price including all Taxes
1	Kabbadi Mats	300-350	-----	-----

Signature with Seal of the Firm